**Reigate & Banstead   
Community Infrastructure Levy**

**Local Fund:   
Project Bid Funding Form**

This form can be used to propose projects you would like to be considered by Reigate & Banstead Borough Council for Community Infrastructure Levy (CIL) funding through the Local Fund.

Local CIL Funding collected must be spent to support the development of the local area by funding:

* the provision, improvement, replacement, operation or maintenance of infrastructure; or
* anything else that is concerned with addressing the demands that development places on an area

Infrastructure can include for example footpaths, public transport facilities, flood management measures, educational, health or community facilities, sports or recreational facilities or public open spaces.

Project bids for Local CIL funding should help address the demands that new development is placing on an area and offer a clear benefit to the local community in that area.

The Local Fund is most likely to fund smaller local projects, or could also be used to contribute to the cost of larger projects.

Projects should be community-led (so would be delivered by a local community group, organisation or club) or should demonstrate the support of the organisation who will be responsible for its delivery. You are encouraged to demonstrate community support for the proposed project, which may include discussion with the relevant Ward Councillor.

There will be no expectation that the Borough Council will meet ongoing costs (such as maintenance) beyond the initial funding award.

Projects bids which meet the above legal requirements will be added to the list of potential projects to fund for the relevant area and may be selected for funding thereafter through a system of quarterly voting by local councillors.

Please return this Project Suggestion Form to the Council

* By email to [CIL@reigate-banstead.gov.uk](mailto:CIL@reigate-banstead.gov.uk)
* By post to CIL Team, Town Hall, Castlefield Road, Reigate, RH2 0SH

If you have any questions about completing this form, please contact the CIL Team on [CIL@reigate-banstead.gov.uk](mailto:CIL@reigate-banstead.gov.uk) or 01737 276178.

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| **Project Name:** Click or tap here to enter text.  **Project Location:** Click or tap here to enter text. |
| **Name and organisation (if applicable):** Click or tap here to enter text. |
| **Contact Information (include email and tel. no.):** Click or tap here to enter text. |

| **Project Description and Proposed Investment** |
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| 1. **Please provide details of the project, including any specific works/improvements/activities which are proposed to be funded.**   Click or tap here to enter text. |

| **Community Benefit and Local Support** |
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| 1. **What benefit would the project offer to the local area or community?**   Click or tap here to enter text.   1. **How would the project support new development or address the demands which it is placing on the local area?**   Click or tap here to enter text.   1. **Please outline any evidence of local/community support for the project. Has the project been discussed with local ward member(s) and what was the outcome?**   Click or tap here to enter text. |
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| **Costs and Funding** |
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| |  |  | | --- | --- | |  | **Amount (£)** | | 1. **What is the anticipated total cost of the project?** | Click or tap here to enter text. | | 1. **How much funding is being sought from the CIL Local Fund?** | Click or tap here to enter text. |  1. **Has any other funding (e.g. local fundraising, grants, etc.) been raised to date in support of this project? Please give details below.**   Click or tap here to enter text. |
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| **Delivery** |
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| 1. **Who will be responsible for delivering the project? Please outline any evidence to demonstrate that they support its delivery and/or that necessary approvals are in place.**   *For projects to be delivered by SCC, has the project been approved by SCCs Capital Programme Panel (CPP) (or any subsequent protocol for such bids).*  Click or tap here to enter text.   1. **Has any work been undertaken to date to explore the feasibility and delivery of the project? Please give details below.**   Click or tap here to enter text.   1. **Is any further work or approvals required before the project can commence (for example, project design, planning permission, etc.).**   Click or tap here to enter text. |
| 1. **Does the project involve land owned by someone other than the applicant? If yes, is their agreement in place to carry out the project? Please give details.**   Click or tap here to enter text.   1. **When would be the project be expected to start should funding be available?** |
| Click or tap here to enter text. |
| 1. **Is the project likely to require on-going maintenance or management? Who will be responsible for this and how will any costs be met?**   Click or tap here to enter text. |
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| **Other relevant information** |
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| 1. **Please provide any other relevant information in support of the submission.**   Click or tap here to enter text. |
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| **Declaration** |
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| **I confirm that the information provided in this Suggestion Form is complete and correct to my knowledge at the time of submission.**  *If you are suggesting a project on behalf of an organisation, please ensure that you have authority/agreement to do so.*   |  |  | | --- | --- | |  |  | | Name |  | | Position (if applicable) | Click or tap here to enter text. | | Date | Click or tap to enter a date. | |  |  | |