# Environmental Health artificial light record sheet

Your name:

Your address:

Problem address location:

Case reference (if known):

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| --- | --- | --- | --- | --- | --- | --- |
| Date | Time from (am or pm?) | Time until (am or pm?) | Address and location of the light source | Nature of light causing the problem | State how the light is interfering with your life | Signature |
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I hereby certify that the above details are correct to the best of my knowledge and I will be willing to act as a witness should the Council decide to instigate legal proceedings.

Everyone making an entry on the form must sign. (Wet signatures preferred, however if completed electronically, electronic signatures will suffice.)

Signed:

Dated:

# Environmental Health artificial light record sheet (this sheet offers guidance)

Your name:

Your address:

Problem address location:

Case reference (if known): 19/34535/EPLIGH (this is an example case reference, you may know yours from contact with us, if not leave blank)

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| --- | --- | --- | --- | --- | --- | --- |
| Date | Time from (Am or PM?) | Time until (Am or PM?) | Address and location of the light source | Nature of light causing the problem | State how the light is interfering with your life | Signature |
| 18-12-24 | 11.50pm (insert time disturbance starts with an am or pm) | 11.55pm | 123 High Street, Any Town, rear of property.(Please **check** and insert the exact address from where the light is coming for **each** disturbance.) | Security light keeps going off and stays on for 5 minutes. (Briefly, but clearly describe the nature of the light affecting you at the time.) | It’s so bright and angled right at my bedroom window. (Clearly state how each light disturbance affects you, e.g. cannot sleep) | Joe Blogs(Every entry must end with the signature of the person making that entry.) |
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I hereby certify that the above details are correct to the best of my knowledge and I will be willing to act as a witness should the Council decide to instigate legal proceedings.

Everyone making an entry on the form must sign. (Wet signatures preferred, however if completed electronically, electronic signatures will suffice.)

Signed: Joe Blogs, Jane Blogs (Every person who writes on the form must also sign and date here).

Dated: **18-12-24, 18-12-24**