

Application for outline planning permission

NATIONAL REQUIREMENTS

- Completed application form (original plus 3 copies to be supplied unless the application is submitted electronically)
- A location plan drawn to an identified scale (normally 1:1250 (urban) or 1:2500 (rural)), the direction of north, and with the application site edged with a red line and any other adjacent or nearby land owned by the applicant edged with a blue line (original plus 3 copies to be supplied unless the application is submitted electronically)
- Other plans and drawings or information necessary to describe the subject of the application (original plus 3 copies to be supplied unless the application is submitted electronically)
- Unless included as detailed matters, plans and drawings sufficient to illustrate indicative layout, upper and lower limits of height, width and length of each building, and indicative access point(s) (original plus 3 copies to be supplied unless the application is submitted electronically)
- The completed ownership certificate (A, B, C or D - as applicable) as required by Article 12 of the Town and Country Planning (Development Management Procedure) (England) Order 2010
- Design and access statement, where required³
- The appropriate fee
- In addition, where ownership certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (Development Management Procedure) (England) Order 2010 must be given and/or published in accordance with this article

LOCAL REQUIREMENTS - may include some or all of the following (guidance on when local information is required is set out in an accompanying document):

- Affordable housing statement
- Air quality assessment
- Biodiversity survey and report
- Daylight/sunlight assessment
- Energy statement (see Councils website for further advice)
- Environmental Assessment statement
- Flood risk assessment
- Foul and/or surface water drainage assessment

³ A design and access statement is required if the application (full and outline) is for major development or where any part of the development is in a conservation area, or a World Heritage Site and the development consists of the provision of one or more dwellinghouses or the floorspace to be created is 100 sq metres or more

- Heritage statement (including historical, archaeological features and scheduled ancient monuments)
- Land contamination assessment and application checklists (see Councils website for further advice)
- Landscaping details
- Lighting assessment
- Loss of retail questionnaire
- Noise impact assessment
- Open space assessment
- Parking provision
- Photographs/photomontages
- Planning obligation relating to Horley infrastructure contributions (see Councils website for further advice)
- Street scene drawings of existing and proposed development
- Structural survey
- Transport assessment
- Travel plan
- Tree survey/arboricultural assessment
- Utilities assessment