

CONTACT DETAILS

You can obtain further details about the licensing process the R&BBC web site www.reigate-banstead.gov.uk

If you have questions please:

Email licensing@reigate-banstead.gov.uk

Telephone Licensing on 01737 276672 (10 -12.00 and 2 – 4pm Mon, Tues, Thurs, Fri and 2 – 4pm Wed) or write to

Licensing
Reigate & Banstead BC
Town Hall
Reigate
RH2 0SH

Responsible authorities other than the Local Authority can be contacted as follows:

Surrey Police Service

Surrey Police
Community Safety Team Eastern
PO Box 101
Guildford
Surrey
GU1 9PE

Tel: 01483 630206

Email: licensingeastern@surrey.pnn.police.uk

Surrey Fire and Rescue Service

Fire Safety
Leatherhead Fire Station
Cobham Road
Leatherhead
Surrey
KT22 9AW

Tel: 01737 224041

Email: sfrsbusiness.support@surreycc.gov.uk

Fax: 01737 227603

HSW Enforcement Agency

Environmental Health Manager
Reigate & Banstead BC
Town Hall
Castlefield Road
Reigate
RH2 0SH

Tel: 01737 276417

Email: hsadvice@reigate-banstead.gov.uk

Planning

Development Management
Reigate & Banstead BC
Town Hall
Castlefield Road
Reigate
RH2 0SH

Tel: 01737 276000

Email: Planning@reigate-banstead.gov.uk

Environmental Protection

Environmental Health Manager
Environmental Health Service
Reigate & Banstead BC
Town Hall
Castlefield Road
Reigate
RH2 0SH

Tel: 01737 276417

Email: environmental.protection@reigate-banstead.gov.uk

Child Protection Authority

County Child Employment and Strategy Manager
Quadrant Court, 35 Guildford Road
Woking
Surrey GU22 7QQ
01483 518464

Email: childemployment@surreycc.gov.uk

Surrey Trading Standards

SCC Trading Standards Service,
Mid-Surrey Area Office,
Consort House
5-7 Queensway
Redhill
RH1 1YB

Email: business.advice@bucksandsurreytradingstandards.gov.uk

Public Health Business Manager

Public Health NHS Surrey
Room G55 County Hall
Penrhyn Road
Kingston Upon Thames
KT1 2DN

Tel: 0208 541 7976

Email: public.health@surreycc.gov.uk

As of 6th April 2017 the below types of applications require Home Office (Immigration Enforcement) Notification by virtue of the Immigration Act 2016:

Premises licences for the sale of alcohol or late night refreshment:

- all applications for premises licences for the sale of alcohol and/or late night refreshment;
- all applications to transfer the above;
- all applications to vary a premises licence;
- applications for minor variations considered by the licensing authority to require consultation with Home Office (Immigration Enforcement); and
- all interim authority notices.

Personal licences for the sale of alcohol:

- all personal licence applications which include a declaration of an unspent conviction for a relevant offence or a foreign offence, as set out in Schedule 4 of the 2003 Act and all personal licence applications which declare a civil immigration penalty.

Home Office (Immigration Enforcement)

Alcohol Licensing Team

Lunar House

40 Wellesley Road

Croydon

CR9 2BY

Email: Alcohol@homeoffice.gsi.gov.uk