

FORUM CONSTITUTION incorporating statements referred  
to in C. Rose's Email

**THE CONSTITUTION OF TADWORTH NEIGHBOURHOOD FORUM to be  
adopted on: 5<sup>th</sup> March, 2015**

## **1. NAME OF THE FORUM**

The Tadworth Neighbourhood Forum combines:-

(i) the Tadworth Business and Retail Forum including the shops and businesses in the Upper, Middle and Lower Parades in Tadworth and other local businesses and consultants working in the Tadworth and Tadworth Green area ("Tadworth"); and

(ii) the residents of Tadworth

together known as the "Tadworth Forum" and referred to in this Constitution as the "Forum".

## **2. THE FORUM'S OBJECTIVES**

The Forum's objectives are primarily to:-

(i) improve Tadworth as identified in the map in Appendix 1 (the "Area") in terms of parking, rat running and speeding, sustainable and relevant development, road and aircraft noise, the protection locally of Greenfield sites, Public Open Spaces, recreational areas and school playing grounds, village greens, the Green Belt, Areas of Outstanding Natural Beauty, <sup>Common land</sup> the Tadworth section of Banstead Heath (and its upkeep) all for the benefit and in the interests of the community living and/or working in Tadworth;

(ii) develop a Neighbourhood Plan dealing with the issues set out in Section 2(i) pursuant to the terms of The Localism Act 2012 and in accordance with the law;

(iii) to encourage such appropriate charitable purposes of The Childrens Trust, Tadworth and The Tadworth Overseas Aid Trust and religious and other bodies within Tadworth as the Forum thinks fit;

(iv) to try and foster a wider and better sense of community and integration

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within Tadworth and to improve the communication and interaction between the people living and/or working in Tadworth as well as newcomers to Tadworth, by encouraging stake holders (in the sector with the area)

### **3. THE AREA COVERED BY THE FORUM**

The Area includes all the major sites and streets in Tadworth which need to be considered to promote and improve the social, economic and environmental wellbeing of Tadworth.

The Forum is also mindful of the areas around Tadworth affecting Tadworth and the amenities and infrastructure of Tadworth (the "Wider Area") bearing in mind:-

(i) the impact of 600 new proposed dwellings in the North of the Borough of Reigate and Banstead, in particular, any additional housing or development in Walton-on-the-Hill, Burgh Heath, Epsom Downs and/or Kingswood; and

(ii) the 300 new proposed dwellings in The Preston Regeneration Area which is currently accessed via Tadworth or Epsom Downs. The Forum has concerns about the minimum level of affordable housing currently proposed and the current proposed infrastructure which may add to the strain on the road, rail and transport system, parking, local schools and health facilities in Tadworth.

### **4. THE FORUM'S POWERS**

To further the Forum's objectives (but not otherwise), the Forum's Management Committee may exercise the following powers to:-

(i) promote the health and well being of the residents of Tadworth and those people working in businesses or as retailers irrespective of age, sex, ethnicity, ability, religion or political views;

(ii) promote environmental conservation and the improvement of Tadworth and the listing of additional areas of local character and sites of local and/or national importance in Tadworth and their upkeep including the Grade 1 Listed Manor House at The Childrens Trust and three Grade 11 Listed buildings including the former village Mill at Millfield.

(iii) work with other groups and organisations to further the aims in Section 4;

(iv) invite and receive contributions and raise funds as and when the Management Committee thinks it is appropriate to finance the work of the

Forum and to open and maintain a Bank account in the name of the Forum (the "Forum's Account") to manage such funds.

(v) apply for contributions or payments from the Community Levy;

(vi) publicise and promote the work and aims of the Forum and where the Management Committee thinks fit to organise meetings, training courses events and seminars;

(vi) work with other neighbourhood fora, Parish Councils, The Campaign for the Protection of Rural England, English Heritage, The National Trust, Wildlife Surrey, The Surrey Hills and/or other organisations, charities, governmental or non governmental bodies and exchange expertise, information and knowledge with any of them;

(vii) consult lawyers, planning experts, surveyors and other experts and use volunteers; and

(viii) take any other lawful action as the Management Committee thinks fit to lawfully further its objectives.

## **5. MEMBERSHIP OF THE FORUM**

5.1 Membership shall be open to anyone who has a legitimate interest in assisting the Forum in achieving its objectives and is willing to adhere to this Constitution.

5.2 Where the Management Committee considers that it would be detrimental to the objectives of the Forum and/or its Constitution to accept a particular applicant for membership, it shall have the power to refuse such membership. In addition it will have the power, where it thinks fit, to revoke or suspend the membership of one or more members provided a resolution to this effect is duly passed at a Formal Meeting of the Forum.

5.3 A person who is refused membership or whose membership is suspended or revoked has the power to appeal to an adjudicator to be agreed between that person and the Management Committee.

5.4 The membership of the Forum as at the date of this Constitution consists of 21 people who are residents of Tadworth and/or do business or trade in Tadworth and/or are elected Councillors for Tadworth.

5.5 The geographical areas within Tadworth covered by the people set out in Section 5.4 is shown on the map in Appendix 1.

5.5 A list of the initial 21 members is appended in Appendix 2.

## **6. MANAGEMENT COMMITTEE OF THE FORUM**

The Forum shall be administered by a Management Committee of no less than three people and up to the then membership total - all of whom must be over eighteen years old.

## **7. OFFICERS ON THE FORUM'S MANAGEMENT COMMITTEE**

7.1 The Management Committee of the Forum shall consist of the following officers

The Chairperson

The Vice Chairperson

The Treasurer

The Secretary

7.2 The officers are to be elected annually at the Forum's Annual General Meeting ("AGM") and any additional officers the Management Committee thinks are necessary to carry out the Forum's objectives.

## **8. FORMAL MEETINGS OF THE FORUM**

8.1 The Management Committee will meet at least three times a year to discuss actions and monitor the progress of the Forum and to consider any major planning development sites that the Management Committee or a local person has become aware of or needs to discuss.

8.2 Unless the Management Committee feels it is an emergency, the Management Committee will give at least seven days' notice of a Formal Meeting.

8.3 At least three members must be present at a Formal meeting.

8.4 The Chairperson will be responsible for chairing the Formal Meeting or, in his or her absence, a deputy nominated by the members present will act as the Chairperson for that meeting. Minutes must be kept of all Formal Meetings which will be made available to any interested party following a clear written request.

8.5 The Management Committee will give at least 14 days' notice of an AGM which is to be held within three months of the Forum's financial year end which will be in March 2016 and annually thereafter.


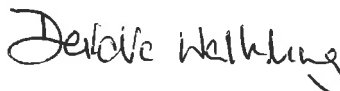
8.6 All current members are entitled to vote at the AGM on the basis of a majority decision following a show of hands. In the event of a tied vote, the Chairperson of the meeting will have the casting vote.

8.7 If any of the officers, referred to in Section 7, are unable to attend, he or she will normally submit a brief written report to the Chairperson prior to the meeting for discussion at the meeting.

8.8 The Forum may affiliate with other resident organisations or bodies.

## 9. THE FORUM'S FUNDS

9.1 Any money acquired by the Forum including donations, contributions or bequests will be paid into the Forum's Account and all such funds must be applied for the Forum's objectives and for no other purpose.

  
Signed by the Chairperson  
Signed by the Deputy Chairperson

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Dated 6<sup>th</sup> March, 2015