

Licensing Officer
 Reigate & Banstead Borough Council
 Town Hall
 Castlefield Road
 Reigate
 Surrey
 RH2 0SH



**Return relating to a Small Society Lottery
 Gambling Act 2005 – Schedule 11, Part 4**

The following information is required by Schedule 11, Part 4, Paragraph 39(2) of the Gambling Act 2005. This statement must be submitted **no later than three months** beginning on the day on which the draw (or last draw) in the lottery took place. It must be signed by two members of the Society appointed in writing for that purpose by the Society, or its governing body if applicable, **and** accompanied by a copy of that appointment. All signatories must be over the age of 18 years.

We, being duly appointed members of the Society in compliance with the requirements of Schedule 11, Part 4, Paragraph 39(4), hereby submit the following statutory return:

Name of Society:	
Licensing Authority issued Registration number	
Arrangements for the lottery, including:	
(a) Dates on which tickets were available for sale or supply;	(a)
(b) Dates of any draw;	(b)
(c) Arrangements for prizes, including any rollover; and	(c)
(d) Details of any donated prizes:	(d)
Total proceeds of the Lottery:	
Amounts deducted by the promoters of the lottery in respect of the provision of prizes (including the provision of any prizes in accordance with any rollover):	
Amounts deducted by the promoters of the lottery in respect of other costs incurred in organising the lottery:	
Any amount applied to a purpose for which the promoting Society is conducted:	
Whether any expenses in connection with the lottery were paid otherwise than by deduction from proceeds, and, if they were –	(i)
(i) the amount of the expenses, and	
(ii) the sources from which they were paid	(ii)

Declaration and Signatures

We the undersigned, being two members of the Society who are appointed in writing* by the Society, or its governing body, submit this return to the Licensing Authority in accordance with the provisions of Schedule 11, Part 4, Paragraph 39 of the Gambling Act 2005.

Furthermore, we declare to the best of our knowledge and belief that no person connected with the promotion of the lottery has been convicted of any relevant offence as listed in Schedule 7 of the Gambling Act 2007 (gambling offences, theft, dishonesty etc)

1. Signed:

Print Name:

Capacity:

Address:

Dated:

2. Signed:

Print Name:

Capacity:

Address:

Dated:

*** A copy of the document making this appointment must be lodged with this Council**

Please note that it is an offence under Section 342 of the Gambling Act 2005, to give any false or misleading information within this return.

For Office Use Only:

Return form checked by the following Officer and found to be satisfactory / unsatisfactory.

Signed:

Print Name:

Capacity:

Dated:

This form should be completed and returned to the Licensing Administrator, Town Hall, Castlefield Road, Reigate, Surrey, RH2 0SH

Phone.01737 276672; Monday to Friday 9am to 4pm.