

Reigate & Banstead Community Infrastructure Levy

Strategic Infrastructure Programme: Guidance Notes

Background

The Community Infrastructure Levy (CIL) is a new local tariff on new development designed to secure money to help fund new and improved infrastructure.

A proportion (15-25%) of CIL funding is ring-fenced for spending in the neighbourhoods where it is collected; however, the remainder is pooled to spend on larger infrastructure projects.

In order to provide a guide the allocation of CIL funds to these larger projects, the Council will be developing a Strategic Infrastructure Programme (SIP). The SIP will identify, for a period of up to five years, the specific projects which the Council will provide CIL funding to as well as the amount of funding which it is willing to contribute.

Process

Applicants should complete the standard application template for each project which you wish to be considered for CIL funding and for inclusion in the SIP. This project information should be submitted **by 25 November 2016** to inform the SIP which is expected to be reported for approval during spring 2017.

The key stages in the process are as follows:

- Submission of business cases: November 2016
- Initial review of business cases and requests for further information: November-December 2016
- Assessment and prioritisation of projects: January-March 2017
- Strategic Infrastructure Programme incorporating selected projects reported to Council's Executive approval: April-May 2017

Please note: Funding for any projects which are included on the Strategic Infrastructure Programme will only be released once the Council is satisfied that the provider is ready to deliver the project. Funding will also be subject to agreement that the funds are used exclusively for the approved project and within a specified timeframe: monies may be reclaimed where they remain unspent or used for other purposes.

Further information and guidance on making applications, the process and criteria for assessing projects are available on the Council's website at www.reigate-banstead.gov.uk/cil.

Assessment Criteria

The Council will use the following principles and criteria when assessing and prioritising proposals as well as taking into account local knowledge and evidence of community priorities and growth needs.

All projects **must** meet the following criteria to be considered to inclusion on the SIP:

- The project must be capable of being commenced within the relevant five year period of the SIP
- Funding can only be provided for projects which involve the provision, improvement, replacement, operation or maintenance of a type of infrastructure identified on the [Council's Regulation 123 list](#)
- Projects must support the growth of the borough of Reigate & Banstead

Projects meeting the above criteria will then be assessed and prioritised against the following principle in order to decide whether they will be included on the programme.

- **Supporting growth and development:** Assessment of how the extent to which the project would align with, support or enable growth and help to deliver the Council's Local Plan.
- **Benefits to our residents and businesses:** Assessment of the benefit which the project offers for residents and businesses of the borough and how it fits with corporate priorities in Our Five Year Plan
- **Value for money:** Consideration of the costs of the project, in particular the need for CIL funding, against the potential benefits and outcomes
- **Match funding:** Assessment of the extent to which the use of CIL would secure/leverage in match funding from other sources
- **Deliverability:** Assessment of how feasible and deliverable the scheme is