

NOMINATION FORMS

Hard copy nomination packs for the borough elections are available by emailing the [Deputy Returning Officer](#). The nomination form has been provided by the Electoral Commission. Please note the following:

- You are advised to read the full guidance for candidates and agents provided by the Electoral Commission.
- You should also carefully read the instructions and checklist before completing your nomination paper.
- Do not use any correction fluid (e.g. Tippex) on the nomination paper. If a mistake has been made, cross it through, correct it and initial it. If you need additional forms, you can download another or contact the [Deputy Returning Officer](#) and we will provide them.
- Please ensure the candidate's details, including the description you want to use (if any), complies with that you are authorised to use and is completed in full before you go out to collect signatures. Changes cannot be made once the signatures have been collected.
- The date of the register to be used for elector numbers on the nomination paper is **1 March 2016**. Do not use any old registers as elector numbers change each year. A nomination paper is not correctly completed if it doesn't have the elector numbers on it.
- Please be careful when collecting signatures if the occupant of the property has only just moved in. They may have recently completed an online application to go onto the register but anyone who registered after 8 February 2016 won't be on the register until 1 April 2016 and can't subscribe to your nomination.
- Candidates must not sign the declaration more than 31 days before the deadline for delivery of nominations.
- Registers and absent voter lists cannot be released to candidates until 30 March at the earliest but please let the Deputy Returning Officer have the request forms at your earliest convenience.

- We will be formally accepting nomination papers commencing Tuesday 29 March but you are welcome to bring the nomination paper in for an informal check before then by contacting the [Deputy Returning Officer](#) for an appointment.
- **Absolute deadline for receipt of nomination papers is 4pm on Thursday 7 April 2016**
- Forms for appointment of postal vote agents, counting agents and polling agents should all be returned to the [Deputy Returning Officer](#).
- Please see detailed instructions on the front of the nomination papers for the delivery of nomination papers.
- If you require further information or assistance please contact:
DRO@reigate-banstead.gov.uk