



## REIGATE AND BANSTEAD BOROUGH COUNCIL

### OVERVIEW AND SCRUTINY COMMITTEE

#### LEISURE AND CULTURAL STRATEGY REVIEW PANEL

##### To the Members of the Panel:

Councillor J.A. Meech (Chairman)

Councillors S.N.W. Marshall, R. Miah, G.L. Norman and E. Russell

Contact Officer: Chris Phelan - Scrutiny Support Officer - 01737 276114 or email:  
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#### AGENDA

For a meeting of the **LEISURE AND CULTURAL STRATEGY REVIEW PANEL** to be held on **MONDAY 26 JANUARY 2004** at **6.00 p.m.** in the Front Committee Room at the Town Hall, Reigate.

Nigel Clifford  
Chief Executive

##### 1. **CHAIRMAN OF THE REVIEW PANEL**

The Overview and Scrutiny Committee on 22 October 2003 appointed Councillor J.A. Meech as the Chairman of the Panel.

##### 2. **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

##### 3. **WORKING ARRANGEMENTS FOR THE PANEL**

This Panel was established by the Overview and Scrutiny Committee to consider two specific matters, namely:

- Parks and Open Spaces Policy Statement; and
- Leisure and Cultural Strategy

As the Panel's purpose is to give consideration to the above it does not seem necessary for it to agree a Scoping Report on this occasion.

However, the Panel may wish to give consideration to the working arrangements and determine how it wishes to operate. Some of the issues that it could address at its first meeting are:

- Whether meetings of the Panel should be open to the press and public to attend;
- Location and timing of meetings;
- Whether it wishes to Co-Opt appropriate specialists to advise the Panel;

- Whether to put in place any publicity arrangements to advertise the meetings such as press releases, posters, articles in the Borough News and posting information on the website about the Review etc;
- Whether it wishes to establish a mechanism of taking questions/statements from community members at its meetings;
- To agree who to invite to present evidence and answer questions;
- To agree the overall scope of the questions to be put to the witnesses i.e. not the actual detailed questions but the general approach to assist in the overall preparation and any necessary resource allocation.

The timetable for this Panel is largely driven by the availability of information on the subjects within its remit and this could be considered further at the meeting.

#### 4. **PARKS AND OPEN SPACES POLICY STATEMENT**

#### **APPENDIX A**

Attached is the report presented to the Executive on 20 November 2003 together with the Consultation Draft of the Parks and Open Spaces Policy Statement.

The Panel is requested to offer views on the Policy Statement so that they can be reported to the Overview and Scrutiny Committee on 18 February 2004.

#### 5. **ANY OTHER BUSINESS**

#### 6. **DATE OF THE NEXT AND FUTURE MEETINGS OF THE PANEL**

If the Panel conclude its consideration of the Parks and Open Spaces Policy Statement at this meeting its next meeting would be to consider the Leisure and Cultural Strategy. The Strategy is scheduled to be considered by the Executive on 4 March for consultation purposes.

A further meeting of the Panel could be arranged during mid March to consider the Leisure and Cultural Strategy.

**Note:** Members are asked to bring their diaries to the meeting to agree a date for a March meeting of the Panel.