



REIGATE AND BANSTEAD BOROUGH COUNCIL
OVERVIEW AND SCRUTINY COMMITTEE
LICENSING ACT SCRUTINY REVIEW PANEL

19 July 2004

To the Members of the Panel:

Councillor R.H. Stamp (Chairman)

Councillors Mrs. N.J. Bramhall, B.C. Cowle, R. Harper and J.H. Prevett

Contact Officer: Chris Phelan - Scrutiny Support Officer - 01737 276114 or email:
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AGENDA

For a meeting of the **LICENSING ACT SCRUTINY REVIEW PANEL** to be held on **MONDAY 19 JULY 2004** at **6.30 p.m.** in the Front Committee Room at the Town Hall, Reigate.

Nigel Clifford
Chief Executive

1. **NOTES OF THE LAST MEETING** **Appendix A**

To receive the notes of the last meeting of the Panel held on 16 December 2003.

2. **APOLOGIES FOR ABSENCE**

3. **PROGRESS ON THE IMPLEMENTATION OF THE LICENSING ACT 2003**

Mrs D. Mitchell, Licensing Officer will inform the Panel on the current position on the implementation of the Licensing Act.

4. **DRAFT STATEMENT OF LICENSING POLICY**

Appendix B and C

Attached at **Appendix B** is the draft Statement of Licensing Policy which is scheduled to be published on 19 July for consultation. Also enclosed at **Appendix C** is the covering letter and a response form that is being used for the consultation exercise.

One of the responsibilities of the Panel is to consider and comment on the draft Policy.

The Panel may wish to give initial consideration to the draft statement and further consideration at its next meeting. In general the Overview and Scrutiny Committee has requested all Panels to examine the proposed Strategies to establish that they:

- clear, focused, achievable, realistic and based on sound financial and operational practices;
- has a clear relationship between the budget, service plans and the priorities contained within the Community, Corporate and other Plans/Strategies and that they are real, identifiable and designed to improve services in the Council's priority areas; and
- has clear direction and priorities for action to meet the Council's goals, standards and priorities.

The Panel is asked therefore to give initial consideration to the Strategy as set out above and to indicate whether it needs further information to assist in completing this.

5. **ANY OTHER BUSINESS**

6. **DATE OF THE NEXT AND FUTURE MEETINGS OF THE PANEL**

The next meetings of the Panel are proposed for early/mid August and early September 2004.

Note: Members are asked to bring their diaries to the meeting so that the dates of future meetings can be confirmed within the proposed timetable.