

## CHECKLIST FOR BUSINESSES – WELFARE FACILITIES

1. Do you have sufficient ventilation as per Regulation 6?	YES/NO
2. Is the temperature reasonable (heating/cooling methods extremes) as per Regulation 7?	YES/NO
3. Do you have suitable & sufficient lighting: (unobscured; stairs; cleaning) as per Regulation 8?	YES/NO
4. Is the workplace kept sufficiently clean (cleanliness & waste materials) as per Regulation 9?	YES/NO
5. Is there sufficient work space as per Regulation 10?	YES/NO
6. Are floors in good condition & traffic routes free from obstruction as per Regulation 12?	YES/NO
7. Are people protected from falling on being struck by falling objects as per Regulation 13?	YES/NO
8. Windows/glazed doors - are they protected/made of safety materials? Are they apparent? Can windows be opened/cleaned safely? See Regulations 14, 15 & 16	YES/NO
9. Do you have separate/safe pedestrian/vehicle traffic routes? See Regulation 17	YES/NO
10. Do you have emergency stop controls on escalators & moving walkways? - See Regulation 19	YES/NO
11. Do you have suitable & sufficient sanitary/washing facilities? - See Regulations 20 & 21	YES/NO
12. Do you have adequate supply of wholesome drinking water? - Regulation 22	YES/NO
13. Do you have accommodation for clothing? - For Regulation 23	YES/NO
14. Do you have facilities for changing clothing when necessary?- Regulation 24	YES/NO
15. Do you have suitable & sufficient staff facilities: Sep. cooking/seating eating away from contam/hand-washing, smokers/non-smokers separately? – Reg 25	YES/NO

